## Making and Paying for an Online Booking

## To make a booking online go to www.leisureardsandnorthdown.com

Cancellations can only be made by contacting the centre. Payments made will not be refunded under any circumstances but a booking can be moved to another date.

**To start** Go to www.leisureardsandnorthdown.com where you will find Book Online at the bottom of the MENU list on a phone or tablet.



## Cardholders should log in first.

## Select:

- the centre or class you wish to book, the date and time you wish to attend. Please note: if booking a Gym or Swim Session search via the Classes drop down list.
- Click on Search.
- click on the + against the class you wish to book and Add to Basket

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- When you have selected all your sessions, to make your booking you must click on This booking is for <u>an</u> <u>anonymous non-member</u>
- Then select a non-member.... and Confirm
- Fill in the details requested and click Continue

Home	Welcome	Log On		
As a member, you may be entitled to discounted prices. Please Log On or Register to update prices below. Please review your baske's contents before proceeding to the checkout.				
	Empty Basket			
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Home	Welcome	Log On		
Please enter details below of the person who will be attending the booking.				
Forename(s)				
Surname				
Email Address				
Contact Numbe	er			
Date of Birth				
Personal details are captured in order to identify ownership of bookings and to enable us to contact you in the event if a booking being cancelled.				
Continue				
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Help My Basket Contact Us Switch to Deskton View				

• Click on Online Card Payment to take you to the Worldpay page to complete the payment



- Complete the payment details and click **Make Payment** to finalise the booking.
- You will get a Welcome message with a Worldpay reference and transaction id.
- You will receive a confirmation email from both Leisure Ards and North Down and Worldpay.
- You should bring proof of your booking as you may be asked for it at the centre.

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		Home
Secure Payment Page Select language English • • • ARDS AND NORTH DOWN BOROUGH COUNCIL		Welcome
Payment method     Mastercard       Description     Online booking       Amount     £8.00	Mostercard SecureCode	<u>Log On</u>
Card details * Indicates a required field * Card number	Ø	Your Mastercard payment has been authorised successfully. Thank you.
Security Code       * Expiry date       - V       * Cardholder's name       Nicola Brown		Thank you, your payment was successful. Merchant's reference: 370874
Cardholder details *Indicates a required field * Address 1	0	WorldPay Transaction ID: 14831128731
Address 2 Address 3		<u>Booking confirmation and receipt</u>
* Town/City Region Postcode/ZIP code		• <u>Help</u> • <u>My Basket</u>
* Country Choose your country. Telephone Fax	•	• <u>Contact Us</u>
* Email address Lisae1265@councom		
● Start again ● Cancel	Make payment	

Please register your attendance at the centre before attending your session.